



KITENGELA BOYS HIGH SCHOOL

P.O. BOX 36 – 00242, KITENGELA

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MOTTO: IN UNDERSTANDING BE MEN

2026 ADMISSION LETTER – GRADE 10

STUDENT'S NAME:.....

FORMER SCHOOL:

ADDRESS:

We are pleased to inform you that you have been selected/accepted for admission in Grade 10 after you successfully passed your examination/interview. You are therefore expected to report for admission on **...14/01/2026...**not later than 2.00 p.m.

1. LOCATION OF THE SCHOOL.

The school is located 15 km from Kitengela town towards Isinya town opposite Kenchic farm along Nairobi-Kitengela-Namanga road. For those using Public transport we are served by Nairobi-Kajiado Matatus.

2. DISCIPLINE/ ACADEMICS.

Our slogan has always been; **“Total discipline is our strength and value addition our guarantee”**.

Parents are at liberty to visit the school any working day to check on their son's progress. **We endeavor** to produce reliable, responsible, productive and mature God fearing Men.

(a) DISCIPLINE

The school **believes and thrives on total discipline** for all students. Therefore, all students **are required to strictly adhere** to all rules and regulation. Movement out of the school premises is **HIGHLY** and **STRICTLY** controlled at all times.

(b) ACADEMIC

The school is well equipped to meet the demands of the CBE syllabus. In addition, the school offers all the three pathways i.e. Stem, social sciences, arts and sports. Due to our **good reputation** we have been admitting students nationally and beyond **ie** Tanzania, Sudan, Rwanda etc. The school is run and administered by highly qualified; personnel whose interest and energy is centered on the welfare and total development of Student. We have **parents meetings** and **Academic clinic days** annually to discuss students' progress.

C) CO-CURRICULAR / OTHER ACTIVITIES

To Nurture the students talents and gifts, our school participates in co-curriculum activities and has often proceeded to **REGIONAL & NATIONAL** levels in Music festivals, ball games, science engineering fair etc.

We also have Termly programs to cater for:-

- i). Spiritual matters of all the students
- ii). Guidance &Counseling
- iii). Motivational Speakers
- iv). Frequent Educational Trips
- v). Clubs and Societies.

3. ACCOMODATION AND MEALS.

The school is purely Boys Boarding, with adequate provision of good boarding facilities for its students. The school offers a well-balanced diet.

4. PERSONAL ITEMS.

Parents are required to provide the following for their sons:-

1. Beddings - 1 blue-high density mattress size $2\frac{1}{2}$ by 6 inches, 2 blankets, 2 pairs of bed sheets, 1 pillow and 2 pillow cases, 6 Inner wears ,A pajama
2. Toiletries - towel, soap, toilet paper, shoe polish and brush, comb toothpaste and brush, pegs
3. Other boarding items - 1 labeled metal box, **2 metal buckets** dully labeled with the student name, 1 spoon, a plastic mug and plastic plate, 3 padlocks, a pair of black shoes (bata toughes) Black sports shoes/ Black Rubber shoes, Black sandals (from Bata). **Cloaks and slippers are not acceptable.**
4. Academic items - Holy Bible (R.S.V), dictionary, Golden Bells, Kamusi, Geometrical set, 2 reams of photocopying papers, one ream of foolscaps, 12 A-4 Book covers, 12-A4 exercise books and one(3 Quire Note book).
5. Personal items - Medical certificate, 2 passport-size photographs, 2 springs files, Photocopy of KCPE slip and birth certificate

5. SCHOOL UNIFORM.

Our branded school uniform is issued to the student upon payment of **Ksh18,500** through pay bill number **222111** account number **2187235#Name of the student**

Our school uniform consists of the following:

- 1) 2 Black trousers
- 2) 2 White Shirts (Long sleeved with school logo)
- 3) 2 Long ties (black)
- 4) 2 Pairs of grey socks (stripped marron and white)
- 5) 2 School T-shirts (white)
- 6) 1 Pair track suit (green)
- 7) 1 Bedcover
- 8) A maroon Jumper with school logo
- 9) A maroon Blazer with school logo
- 10) 2 Maroon sweaters (Long Sleeved and Short sleeves)

6. SCHOOL FEES SCHEDULE FOR THE YEAR.

| PARTICULARS | TERM I | (KSH) | TERM II | (KSHS) | TERM I II | (KSHS) |
|--------------------|---------------|---------------|----------------|---------------|------------------|---------------|
| Admission Fee | | 3,000 | | - | | - |
| Book-fund | | 2,500 | | - | | - |
| Caution money | | 1,000 | | - | | - |
| TUITION | | 20,900 | | 20,900 | | 20,900 |
| BOARDING | | 19,450 | | 19,450 | | 19,450 |
| ACTIVITY FEE | | 1,500 | | 1,500 | | 1,500 |
| TOTAL | | 48,350 | | 41,850 | | 41,850 |

N.B. The school fee is paid directly into our school accounts which are listed below.

- i. **Co-operative Kitengela** - **A/C No. 01129065580200**
- ii. **Equity Kitengela** - **A/C No. 0700299295472**
- iii. **Paybill No. 778468-** **(A/c No. being the student's name)**

7. CONCLUSION

Finally, we welcome you to our school and **we guarantee** to give you back a reliable, responsible, productive, mature and God Fearing son after his stay in our school.

We wish you the best of everything in all your endeavors as you prepare to join us.

Yours Faithfully,

MR THOMAS NJUE

Principal



MR JOHN KAHORO

Manager

ADMISSION ACCEPTANCE FORM

a) STUDENT NAME _____

b) YEAR OF BIRTH _____

c) FORMER SCHOOL _____

d) K.C.P.E INDEX NO. _____

e) GRADES/ MARKS ATTAINED _____

f) CLASS INTENDED TO JOIN _____

g) PARENT/GUARDIAN'S NAME _____

h) CONTACT ADDRESS /TEL: _____

i) OCCUPATION _____

j) NATIONALITY _____

k) RELIGION _____

k) Does your son have any health problems? YES/NO
If yes state its nature _____

2. STUDENTS ACADEMIC PERFORMANCE: - GOOD/AVERAGE/ POOR

3. FORMER HEADTEACHER'S COMMENTS _____

School Stamp _____ Signature _____

Date _____

4. PARENT/GUARDIAN'S CONFIRMATION

I _____ Parent to _____

Have accepted the vacancy offered to my son to join FORM _____

Sign: _____ Date: _____

5. OFFICIAL

a) APPROVED /NOT APPROVED

b) CLASS ADMITTED.....Admission No.....

c)

d) SCHOOL STAMP.....SIGNATURE.....DATE.....

NB: This form MUST duly completed and returned to school on or before the reporting date.